

MINUTES

A meeting of the Governing Body of the college was held on Monday, 11th October, 2021 at 03:00 p.m. in the office of Principal.

The following members attended the meeting:

1	Prof. J.P Dubey	University Representative, GB
2	Prof P.D. Sahare	University Representative, GB
3	Dr. Pardeep Kumar	Teacher's Representative
4	Dr. Mukesh	Teacher's Representative
5	Mr. Rajesh Wadhwa	Non-Teaching Representative
6	Prof. Madhu Pruthi	Principal & Member Secretary

1. Prof. J.P. Dubey was agreed upon to be the Chairperson, Governing Body till next meeting.
2. The governing body appointed Prof. P.D. Sahare as Treasurer, Governing Body.
3. Draft Minutes of Governing Body meetings held on 09.09.2021 were reported, recorded and approved.
4. The following actions taken by former Chairperson, Mr. Pankaj Gaur for smooth functioning of the college were reported, recorded and approved:
 - (i) Grant of withdrawal from PF Accounts by the Principal for an amount of Rs. 20 Lacs towards 1st installment of fee in respect of her daughter higher education from USA.

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5. The following actions taken by Principal for smooth functioning of the college were reported, recorded and approved:

(i) Re-appointment/ appointment of the following non-teaching staff on consolidated salary basis as per norms of the University of Delhi.

S. No.	Name	w.e.f.	Salary @Rs. P.M.	Designation	Period
1	Mr. Mohit	03.09.2021	15,070/-	MTS	6 Months
2	Mr. Lovkesh	03.09.2021	15,070/-	MTS	6 Months
3	Mr. Akhilesh Kumar	10.09.2021	18,960/-	Lab. Assistant	6 Months

(ii) Grant of MACP to the following Non-Teaching Staff, after completing 10 years of service as per rules.

S. No.	Name Designation	Designation	Present Pay Level	Date of Eligibility for 2nd MACP	Eligible Pay Level after 2nd MACP
1	Mr. Arun Kumar Sharma	Lab. Assistant	4	06.03.2019	5
2	Mr. Rajesh Wadhwa	S.T.A.	7	26.07.2020	8
3	Ms. Anuradha Chadha	S.T.A.	7	01.08.2020	8
4	Mr. Rajender Kumar	Driver	3	21.09.2020	4
5	Mr. Ravi Dutt Kaushik	G.O	2	30.11.2020	3
6	Mr. Bhairav Dutt	Security Guard	2	01.12.2020	3
7	Mr. Ajay	Sports Attendant	2	05.12.2020	3
8	Ms. Saroj Bala	Water Woman	2	05.12.2020	3

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- (iii) Grant of additional officiating allowance @ 10% of basic pay per month to Mr. Kamal Gulati, Junior Assistant for looking after the additional duty of Care-Taker as per UGC norms.
6. Receipt of a letter No.: F.1/387/DM/SE/Vig/2021/1589-1592 dated 28.09.2021 from SDM (Vigilance), District South-East, Office of the District Magistrate (South-East), Govt. of NCT of Delhi regarding initial Special Report in case of FIR No.09/21 dated 25.08.2021 U/s 7, 7A POC Act r/w 120B, 201 IPC PS AC Branch, Delhi in r/o Sh. Ravinder Singh Mehra, Semi Professional Assistant, Library, Keshav Mahavidyalaya was reported and recorded.
7. Receipt of a letter dated 04.10.2021 from Dr. Ritu Arora, Assistant Professor in Sr. Scale, Department of Mathematics regarding her association with Faculty Research Proposal (2021-22), Institution of Eminence, University of Delhi was reported, recorded and approved.
8. The house approved a total payment of an honorarium of Rs. 10,000/- to employees engaged for both Diploma and Certificate courses in two language courses. 2007.
9. The Governing Body members deliberated upon the recommendation of Sports Committee vide their minutes dated 16.08.2021, regarding approval of Governing Body for outsourcing of Annual Maintenance of Sports Ground and College Garden Spaces and directed the college to take this matter in the full fledged Governing Body meeting.
10. Receipt of a letter No.:P CS-III/124/KV/2021/Min./1631 dated 28/29.09.2021 from the Assistant Registrar (Colleges), University of Delhi, Delhi – 110007 in the name of the Chairman, Governing Body, Keshav Mahavidyalaya was handed over to Chairman, Governing Body.

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11. Receipt of a letter dated 04.10.2021 from Ms. Sonu Mehta, Convenor, Nivesh (The Finance and Investment Cell) for organizing a two days Finance Symposium – Finance 360 along with a budget request of Rs. 15,000/- for organizing the same was reported, recorded and approved.
12. Various letters received from Mr. Shiv Narain, Assistant Admin via email to Principal were reported, recorded and handed over to the Chairperson.
13. A letter dated 05.10.2021 received from Ms. Pooja, Lab. Attendant, Department of Computer Science for addition of name of her parents as dependents in her service book/ college records was reported and discussed. She was appointed on 02.09.2005. The Governing Body members asked the principal to get verification of dependency of parents in the first instance as per rules.
14. Receipt of letter No.: CB-II/330/Circular/2021/252 dated 21.09.2021 from the Assistant Registrar (Colleges), University of Delhi, Delhi – 110007 regarding special drive to fill backlog vacancies on Mission Mode was reported and recorded.
15. The governing body was informed about the undue delay from Liaison Officer SC/ST cell, University of Delhi regarding approval of college Roster of Non-Teaching Staff sent for approval vide letter No.: KMV/F-3/21/2021/1509 dated 11.01.2021. Various queries received from the LO SC/ST cell were timely replied back by the college The same were reported and recorded.
16. The governing body was also informed about two letters that have been written to the Dean of Colleges, University of Delhi vide letter No.: KMV/F-P/2021/349 dated 13.09.2021 and KMV/F-P/2021/393 dated 27.09.2021 in the matter of not treating of one post of Assistant Professor of SC Category in the department of Computer science of college as a Backlog vacancy in our college teaching post Roster. The post is still available with the college.

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17. Receipt of an email dated 04.10.2021 from Ms. Annu, a student of B.Sc (H) Computer Science – II Year seeking fee waiver due to death of her father was reported and recorded. The Governing Body members considered her application and advised to forward her case to Student Aid Fund Committee of the college.
18. The request of two ad-hoc colleagues of our college for leaves of different periods while on Maternity leave was reported and recorded. The house informed the college to do as per rules.
19. The permission granted by university representatives on GB to offer 1% concession to female students in admission to the following courses namely, B.Sc.(H) Computer Science, B.Sc.(H) Electronics, B.Sc.(H) Physics and B.Sc. (Prog) Physical Science with Computer Science was reported and recorded.
20. The minutes of the PF meeting dated 29.09.21 were reported, recorded and approved.

ADDENDUM

1. The Governing Body approved extension of Bursar, Dr. (Ms.) Kanupriya Goswami for a further period of two years w.e.f. 01.10.2021.
2. Receipt of a letter No.: CB-II/260/New Courses/KMV/2021-22/270 dated 05.10.2021 from the Assistant Registrar (Colleges), University of Delhi regarding approval of University of Delhi for introduction of new course B.A (H) Geography in our college w.e.f. academic Session 2021-22 onwards subject to the approval of the funding agency was reported and recorded. The Governing Body directed the principal to write a letter to the Directorate of Higher Education, Govt. of NCT of Delhi for approval of staff and other funds to start the course from next academic session.

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3. Receipt of a letter No.: CB-II/330/NAAC/2021/343 dated 29.09.202 from the Registrar, University of Delhi regarding courses running in our college for the purpose of NAAC was reported and recorded.
4. The matter nonpayment of college annual fee by around 170 students was discussed in GB. The house was also informed of charging of late fee fine as per previous Governing Body Meeting resolution dated 20.09.2019 was reported and recorded in the meeting. In view of the economic hardships faced by public due to corona pandemic, the Governing Body resolved that fee payment date may be extended for a period of another 10 days without any late fee fine. However, if any student still doesn't pay the fee, then college may charge a late fee fine of Rs. 50/- per day as per earlier GB resolution.
5. Minutes of Meeting of Department of Mathematics for purchase of 31 new computers systems and software for use as per DU curriculum from College Development Fund were reported and recorded. The GB members informed the college to use open-source software after discussing with the department and any new purchases involving huge cost be done once full-fledged GB is formed.

The following was discussed under any other item:

1. The need of urgent repair of roof/ building of College Girls Hostel was reported in the meeting. The Governing Body members directed the college to write a letter to the PWD Department to ask them to get the repair done at the earliest under MOST URGENT matter.

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2. The order No. F.02/07/2020/S-1/Pt-1/479 dated 08.10.21 receipt from Delhi Disaster Management Authority, Government of NCT of Delhi regarding ensuring 100% vaccination of all government employees was reported and recorded. The GB directed the college to implement the order in full spirit.

The meeting ended with a vote of thanks to the chair.

Sd/-

(Prof. Madhu Pruthi)

Principal & Member Secretary

Governing Body

Sd/-

(Prof. J.P. Dubey)

Chairperson,

Governing Body