



केशव महाविद्यालय  
(दिल्ली विश्वविद्यालय)  
KESHAV MAHAVIDYALAYA  
(UNIVERSITY OF DELHI)



संदर्भ सं. ....

Ref. No. ....

Ref. No: KMV/F-3/6/2023/

दिनांक .....

Date .....

Dated: 22.03.2023

**MINUTES**

A meeting of the Governing Body of the college was held on Thursday, 16<sup>th</sup> March, 2023 at 03:30 p.m. in the office of the Principal.

The following members attended the meeting:

1	Prof. Haneet Gandhi	University Representative
2	Prof. Vandana Mishra	University Representative
3	Prof. Madhu Pruthi	Principal & Member Secretary
4	Dr. Manjari Singh	Teachers Representative on GB
5	Dr. Anjali Thukral	Teachers Representative on GB
6	Ms. Anuradha Chadha	Non-Teaching Representative on GB

1. Receipt of letter No.: CS-I/(108)/UR/KMV/2023/5417 dated 24.02.2023 from the Assistant Registrar, University of Delhi conveying name of Prof. Haneet Gandhi as University representative on GB was reported and recorded. Prof. Haneet Gandhi was appointed as University Representative under Statute 30(1) (C) (i) of the University of Delhi for a period of one year w.e.f 25.02.2019.

The Principal cum Member Secretary, Governing Body also thanked the outgoing members of Governing Body on the last Governing Body for their contribution and the services which all of them rendered for the upliftment of the college.

2. Receipt of letter No.: CS-I/(108)/UR/KMV/2023/5417 dated 24.02.2023 from the Assistant Registrar, University of Delhi conveying name of Prof. Vandana Mishra as University representative on GB was reported and recorded. Prof. Vandana Mishra was appointed as University Representative under Statute 30(1) (C) (i) of the University of Delhi for a period of one year w.e.f 25.02.2019.

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- The House proposed the name of Prof. Haneet Gandhi to be the Chairperson of Governing Body of college. Prof. Haneet Gandhi accepted the same and thanked all the members and ensured that she shall work for the betterment of the college. The members congratulated Prof. Haneet Gandhi for being Chairperson, Governing Body.
- Prof. Haneet Gandhi, Chairperson GB and other members requested Prof. Vandana Mishra to accept the responsibility of Treasurer, Governing Body of college. She accepted the same and thanked all the members and she also ensured that she shall work for the betterment of the college. The members congratulated Prof. Vandana Mishra for being Treasurer of college. The Principal cum Member Secretary, Governing Body also thanked the outgoing University Representative(s) of Governing Body for their contribution and the services which both of them rendered for the upliftment of the college.
- The following Finance Committee was constituted.

Finance Committee		
1	Prof. Vandana Mishra	Chairman
2	Prof. Madhu Pruthi	Principal
3	Prof. Kanupriya Goswami	Bursar
4	Dr. Manjari Singh	Member
5	Dr. Anjali Thukral	Member

- The following Provident Fund Committee was constituted.

PF Committee		
1	Prof. Haneet Gandhi	Chairman
2	Prof. Vandana Mishra	Treasurer
3	Prof. Madhu Pruthi	Principal
4	Prof. Kanupriya Goswami	Bursar
5	Dr. Anju Arora	Member
6	Ms. Anuradha Chadha	Member

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7. Minutes of the GB meeting held on 24.02.23 was reported, recorded and approved.
8. The following actions taken by the officiating principal & Principal for smooth functioning of the college were reported, recorded and approved.
- (i) Re-appointment/ appointment of the following teaching staff on Ad-hoc basis as per norms of the University of Delhi.

S. No.	Name of the Teacher	Department	Date of appointment/ Joining
1	Dr. Janson Antony A	Mathematics	24.02.2023
2	Ms. Ruchi	Management Studies	24.02.2023
3	Dr. Mohd. Azaj Ansari	Physics	28.02.2023

- (ii) Re-appointment/ appointment of the following non-teaching staff on consolidated salary basis as per norms of the University of Delhi.

S. No.	Name of the employee	w.e.f.	Salary @Rs. per month	Designation	Period
1	Mr. Amit Kumar	28.02.2023	19900+DA	Jr. Asstt.	6 Months
2	Mr. Mohit	07.03.2023	18000+DA	MTS	6 Months
3	Mr. Lovkesh	07.03.2023	18000+DA	MTS	6 Months

9. Receipt of letter dated 06.03.2023 received from S.O (Accounts) regarding his intent to resign from his position as Section Officer (Accounts) on contract basis after his tenure expiring on 14.04.2023 was reported, recorded and approved. The Governing Body also accorded its approval for appointment of Section Officer (Accounts) on contract basis (till the time permanent vacancy is filled) in lieu of vacancy arisen.

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10. The GB approved appointment of Vice-Principal, Prof Kanupriya Goswami and asked her to join at the earliest.
11. Receipt of a letter dated 14.12.2021 received from Ms Maulein Pathak regarding her intent to proceed on study leave was reported, recorded and approved. The Governing Body also approved appointment of guest in lieu of same.
12. The Governing Body approved engagement of one person for operating STP plant & one mali for maintenance of ground on daily wager basis from PWD as per request of college till the time approval of PWD is processed.
13. Receipt of a letter dated 07.03.2023 from Mr. Ashok Kumar, Safai Karamchhari regarding withdrawal of Rs. 50,000/- from his PF account was reported, recorded and approved.
14. The request of college for approval of engagement of the staff on vacant position on contractual basis due to shortage of staff was reported. The house unanimously decided to takeup this agenda in next Governing Body meeting.
15. Receipt of a letter No.: 23(estimates)EE/PWD/N-W,B/672 dated 27.02.2023 from the Executive Engineer, PWD regarding estimate of Rs. 31,92,400/- for A/R & M/O to non-residential and residential buildings at Keshav Mahavidyalaya at Pitampura, Delhi during 2023-24 was reported, recorded and approved for further submission to Directorate of Higher Education.
16. An estimated budget of Rs. 3,00,000/- for organizing Annual Sports Day to be held in March, 2023 submitted by the Department of Sports Committee of college was reported, recorded and approved.

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17. Case of Mr. R.S. Mehra, Semi Professional Assistant, Library who is currently under suspension since 25.08.2021 and requirement of his services in the Library due to shortage of manpower in the Library of college was reported and discussed in the meeting. The Governing Body after a lot deliberation upon the matter directed the college to take clarification/ guidance from the University of Delhi in the first instance and preferred to engage a person on contract basis in his place.

**Matter discussed under Addendum:**

1. Receipt of a letter dated 14.03.2023 regarding Estimated Budget of Rs. 14,900/- submitted from Department of Mathematics for organizing a Talk and Financial Literacy Session was reported, recorded and approved.
2. Receipt of a letter No.: F.DHE-9(36)/AMS/2017-18/Vil.I/1213-1229 dated 24.02.2023 received from Dy. Director (HE), Directorate of Higher Education regarding sanction order towards payment of award of Topper Meritorious Student of Rs. 10,000/- to Mohammad Sadiq Ansari, B.Sc (Gen) – 3<sup>rd</sup> Year student of our college was reported and recorded.
3. Receipt of a letter No.: CS-III/Misc./Re-emp./2023/020 dated 19.01.2023 received from the Assistant Registrar (Colleges), University of Delhi regarding regulations of Remuneration in case of contract appointment of Retired Central Government Employees – reg was reported, recorded and approved.
4. The matter of deduction of financial recovery as per order of AGCR dated 10.01.2023 and ELFA Audit memos regarding TA of employees who did not come for whole month/months during lockdown period due to COVID Pandemic from the arrears of promotion granted to employees (both teaching and non-teaching) was reported, recorded and approved. The Governing Body also approved to recover the same in three installments from employee (teaching and non-teaching) who are not eligible or did not received any promotion arrears.

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5. The revised pension order in respect of former Principal Dr. K.P.Chinda upon attending the age of 80 years was reported and recorded.
6. Receipt of an Estimated Budget of Rs. 1,16,800/- for organizing Mathematical Festival "MODULUS 2023" by Department of Mathematics of college was reported, recorded and approved.

The meeting ended with a vote of thanks to the chair.

Sd/-  
(Prof. Madhu Pruthi)  
Principal & Member Secretary  
Governing Body

Sd/-  
(Prof. Haneet Gandhi)  
Chairperson,  
Governing Body