



केशव महाविद्यालय  
(दिल्ली विश्वविद्यालय)  
KESHAV MAHAVIDYALAYA  
(UNIVERSITY OF DELHI)



संदर्भ सं. ....

Ref. No. ....

Ref. No: KMV/F-3/6/2023/

दिनांक .....

Date .....

Dated: 22.11.2023

## MINUTES

A meeting of the Governing Body of the college was held on Tuesday 21.11.2023 at 3:00 pm in the Committee Room of Principal.

The following members attended the meeting:

1	Prof. Haneet Gandhi	Chairperson, Governing Body
2	Prof. Vandana Mishra	Treasurer, Governing Body
3	Prof. Madhu Pruthi	Principal & Member Secretary
4	Dr. Manjari Singh	Teachers Representative on GB
5	Dr. Anjali Thukral	Teachers Representative on GB
6	Mr. Arun Kumar Sharma	Non-Teaching Representative on GB

1. The Governing Body resolved that the Minutes of Governing Body meeting held on 03.08.2023 be confirmed.

### **2. Action Taken Report**

The following actions taken as per the approval/decision taken by the Governing Body in its meeting held on 03.08.2023 were reported and recorded.

2-1/- Grant of Study Leave w.e.f. 04.08.2023 to Mr. Praveen Kumar, Assistant Professor Economics, in the department of Commerce for a period of one year for pursuing Ph.D. Also granted permission to engage a guest lecturer in lieu of the same.

Contd... P-2/-



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2-2/- Grant of Child Care Leave to the following staff & appointment of Guest faculty in lieu of same:

S. No.	Name of Teachers	Department	CCL Granted for the Period
1	Dr. Amanjot Sachdeva	Management Studies	05.10.2023 to 25.05.2024= 234 Days
2	Dr. Bhavna Gupta	Computer Science	17.08.2023 to 05.12.2023 = 111 Days

### 3. Reporting Items

3-1/- The Governing Body accepted following items as per approval granted by the Chairperson, Governing Body and Treasurer, Governing Body for smooth functioning of the college.

3-1-a/- Promotion of the following Non-Teaching employee as per the details mentioned below:

S. No.	Name and Post	Department	Post after promotion	Date of Promotion
1	Mr. Kamal Gulati Junior Assistant	Administration	Assistant	29.09.2023

3-1-b/- Approval for the promotion of one post of Junior Assistant under LDE from Group-D Staff. The examiner for the LDE exam was appointed as per approval of Chairperson, GB. Two interested and eligible candidates from the college group D employees appeared for LDE theory exam held on 18.10.2023. The skill test was held for one candidate (Mr. R.D. Kaushik who qualified the theory exam) on 03.11.2023. Mr. R.D. Kaushik qualified both the exams.

Contd... P-3/-



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3-1-c/- Appointment of the following Assistant Professor on Ad-hoc basis as per the norms of University of Delhi for a period of 4 months or 120 days whichever is earlier.

S. No.	Name of the Teacher	Department	Date of appointment/ Joining	
1	Ms. Astha Kanjlia	Management Studies	16.08.2023 (F.N)	
2	Ms. Kritee Manchanda	Management Studies	16.08.2023 (F.N)	
3	Dr. (Ms.) Nomita Sharma	Management Studies	16.08.2023 (F.N)	
4	Ms. Ruchi	Management Studies	16.08.2023 (F.N)	
5	Dr. R.S. Rajpurohit	Commerce	16.08.2023 (F.N)	
6	Mr. Hemant Yadav	Commerce	16.08.2023 (F.N)	
7	Ms. Namita Padhy	Commerce	16.08.2023 (F.N)	
8	Ms. Prama Vishnoi	Commerce	16.08.2023 (F.N)	
9	Ms. Ruchi Goyal	Commerce	16.08.2023 (F.N)	
10	Ms. Snehlata Rana	Commerce	16.08.2023 (F.N)	
11	Ms. Nidhi Aggarwal	Commerce	16.08.2023 (F.N)	
12	Mohd Tariq Azizy	Commerce	16.08.2023 (F.N)	
13	Dr. Anjalika Solanki	Commerce	16.08.2023 (F.N)	
14	Mr. Kunal Kumar	Commerce	16.08.2023 (F.N)	
15	Ms. Monu Chauhan	Commerce	16.08.2023 (F.N)	
16	Mr. Sumit Kumar Baberwal	Computer Science	16.08.2023 (F.N)	
17	Dr. Rakesh Kumar	Computer Science	16.08.2023 (F.N)	
18	Mr. Anand	Computer Science	16.08.2023 (F.N)	

Contd... P-4/-



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19	Dr. Sumit Kumar Agarwal	Computer Science	16.08.2023 (F.N)	
20	Dr. Ashutosh Singh	Computer Science	16.08.2023 (F.N)	
21	Ms. Astha Goyal	Computer Science	16.08.2023 (F.N)	
22	Ms. Nidhi Passi	Computer Science	16.08.2023 (F.N)	
23	Dr. (Ms.) Namita Aggarwal	Computer Science	16.08.2023 (F.N)	
24	Ms. Jyoti Kumari	Computer Science	16.08.2023 (F.N)	
25	Mr. Pradeep Kumar	Computer Science	16.08.2023 (F.N)	
26	Mr. Himanshu Kushwah	Electronics	16.08.2023 (F.N)	
27	Dr. Jyoti Bansal	Electronics	16.08.2023 (F.N)	
28	Mr. Anil Sethi	Electronics	16.08.2023 (F.N)	
29	Mr. Prashant Kumar	Electronics	16.08.2023 (F.N)*	Relieved on 06.11.2023 (A.N)
30	Dr. (Ms.) Richie Aggarwal	Mathematics	16.08.2023 (F.N)	
31	Dr. Ram Chander Verma	Mathematics	16.08.2023 (F.N)	
32	Ms. Rajat Arora	Mathematics	16.08.2023 (F.N) **	Relieved on 17.10.2023 (F.N)
33	Dr. Panjabi Singh	Mathematics	16.08.2023 (F.N)	
34	Dr. Ravi Kumar	Mathematics	16.08.2023 (F.N) **	Relieved on 17.10.2023 (F.N)

Contd... P-5/-



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35	Mr. Deepak Kumar Meena	Mathematics	16.08.2023 (F.N)	
36	Dr. Janson Antony A	Mathematics	16.08.2023 (F.N)	
37	Dr. (Ms.) Mona Ranga	Psychology	16.08.2023 (F.N)	
38	Ms. Pinki	Psychology	16.08.2023 (F.N)	
39	Dr. Pallavi Raj	Psychology	16.08.2023 (F.N)	
40	Ms. Akanksha Mendiratta	Psychology	16.08.2023 (F.N)	
41	Mohd. Rafeeqe CK	English	16.08.2023 (F.N)	
42	Dr. (Ms.) Smita Korpall	Physics	16.08.2023 (F.N)*	Relieved on 21.11.2023 (F.N)
43	Mr. Gagandeep Longiany	Physics	16.08.2023 (F.N)	
44	Mr. Neha Yadav	Physics	16.08.2023 (F.N)	
45	Dr. Mohd. Azaj Ansari	Physics	16.08.2023 (F.N)	
46	Dr. Kiran Yadav	Physics	16.08.2023 (F.N)	

\*Got permanent appointment in other college of DU

\*\* Got permanent appointment in SOL, DU

3-1-d/- Appointment of the following non-teaching staff on contractual basis as per the norms of University of Delhi.

S. No.	Name of Employee	Post	From	To
1	Mr. Amit Kumar	Jr. Asstt.	29.08.2023 (F.N)	31.10.2023 (A.N)
2	Mr. Santosh Kumar	MTS	16.08.2023 (F.N)	31.10.2023 (A.N)

Contd... P-6/-





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3	Mr. Sanjay Kumar	Lab. Attendant	04.08.2023 (F.N)	31.10.2023 (A.N)
4	Mr. Hari Chand Meena	Lab. Attendant	01.08.2023 (F.N)	31.10.2023 (A.N)
5	Mr. Shakeel Ahmed	MTS	01.08.2023 (F.N)	31.10.2023 (A.N)
6	Mr. Sanam Pathania	MTS (Ground Man)	08.08.2023 (F.N)	31.10.2023 (A.N)
7	Mr. Abhishek	MTS	16.10.2023 (F.N)	31.10.2023 (A.N)
	<b>GIRLS HOSTEL</b>			
8	Mr. Ajay Kumar Mandal	MTS	12.08.2023 (F.N)	31.10.2023 (A.N)

3-1-e/- Appointment of the following non-teaching staff on contractual basis as per the norms of University of Delhi (as per resolution No. 4-8/- of Governing Body Meeting dated 03.08.2023 to streamline the date of appointment).

S. No.	Name of Employee	Post	From	Period
1	Mr. Arvind Kumar	S.T.A	02.11.2023 (F.N)	Six Months
2	Mr. Akhilesh Kumar	Lab. Asstt.	02.11.2023 (F.N)	Six Months
3	Mr. Amit Kumar	Jr. Asstt.	02.11.2023 (F.N)	Six Months
4	Mr. Santosh Kumar	MTS	02.11.2023 (F.N)	Six Months
5	Mr. Chandra Pal	Lab. Attendant	02.11.2023 (F.N)	Six Months
6	Mr. Rahul Kumar	Lab. Attendant	02.11.2023 (F.N)	Six Months
7	Mr. Sanjay Kumar	Lab. Attendant	02.11.2023 (F.N)	Six Months
8	Mr. Sanjay Kumar S/o Sh. Ram Prakash	Lab. Attendant	02.11.2023 (F.N)	Six Months

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9	Mr. Hari Chand Meena	Lab. Attendant	02.11.2023 (F.N)	Six Months
10	Mr. Sangram Singh Yadav	Lab. Attendant	02.11.2023 (F.N)	Six Months
11	Mr. Surender Kumar	Lab. Attendant	02.11.2023 (F.N)	Six Months
12	Mr. Puneet Thakur	Lab. Attendant	02.11.2023 (F.N)	Six Months
13	Mr. Manish	Lib. Attendant	02.11.2023 (F.N)	Six Months
14	Mr. Shakeel Ahmed	MTS	02.11.2023 (F.N)	Six Months
15	Mr. Lovkesh	MTS	02.11.2023 (F.N)	Six Months
16	Mr. Mohit	MTS	02.11.2023 (F.N)	Six Months
17	Mr. Sanam Pathania	MTS (Ground Man)	02.11.2023 (F.N)	Six Months
18	Mr. Abhishek	MTS	02.11.2023 (F.N)	Six Months

<b>GIRLS HOSTEL</b>				
S. No.	Name of Employee	Post	From	Period
1	Ms. Meenu Sharma	Warden	02.11.2023 (F.N)	Six Months
2	Ms. Himanshi Sharma	Matron	02.11.2023 (F.N)	Six Months
3	Ms. Baby	Lady Attendant	02.11.2023 (F.N)	Six Months
4	Mr. Ajay Kumar Mandal	MTS	02.11.2023 (F.N)	Six Months

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3-1-f/- Appointment of the following Assistant Professor on Guest basis as per norms of University of Delhi in the department mentioned against each.

S. No.	Name of the Teacher	Department	Date of Joining	Date of Leaving
1	Mr. Animesh Minz	Management Studies	05.10.2023 (F.N)	28.10.2023 (A.N)
2	Mr. Mahendra Kumar Meena	Management Studies	20.11.2023 (F.N)	
3	Mr. Bhomic Kaushik	Computer Science	12.09.2023 (F.N)	
4	Ms. Shivani Sharma	Computer Science	20.09.2023 (F.N)	
5	Ms. Sweety	Computer Science	19.09.2023 (F.N)	
6	Mr. Santosh Kumar Gupta	Computer Science	20.09.2023 (F.N)	
7	Ms. Nikki Chaudhary	Environmental Science	18.09.2023 (F.N)	
8	Sandeep Kumar	Mathematics	04.09.2023 (F.N)	14.09.2023 (A.N)
9	Nitin Sharma	Mathematics	04.09.2023 (F.N)	15.09.2023 (A.N)
10	Manish Ranjan	Commerce	13.10.2023 (F.N)	
11	Mr. Keshav	Hindi	18.09.2023 (F.N)	
12	Ms. Mohini Dixit	Hindi	19.09.2023 (F.N)	
13	Shivani Yadav	Mathematics	09.11.2023 (F.N)	
14	Dr. Md. Shahid Irshad	Mathematics	09.11.2023 (F.N)	

3-1-g/- Recurring Budget of Rs. 17,00,000/- (Rupees Seventeen Lakh only) of Department of Physical Education for the financial year 2023-2024

3-1-h/- Payment of Sitting Charges @Rs. 3000/- per day to Mr. P.K. Bhatia for his assistance during the Audit Period for a total of six days, as per rules of University of Delhi.

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3-1-i/- Appointment of Mr. Raj Kumar, Section Officer (Admn.) on contract basis (superannuated on 31.10.2021) on the basis of report submitted by the committee formed as per approval of Chairperson and Treasurer GB to review the task and performance of Mr. Raj Kumar, Section Officer (Admn.) for a period of one year w.e.f. 10.11.23

3-1-j/- Grant of Dearness Allowance from 42% to 46% effective from 01.07.2023 to the employees of college (Permanent and Retired) both Teaching and Non-Teaching as per letter No.: Estab.-I/051/D.A/2018/04/94 dated 26.10.2023 received from the Assistant Registrar (Estab. – N/T), University of Delhi, Delhi.

3-1-k/- Approval of Budget for the Orientation Day held on 16.08.2023 for Rs. 71,950/-

3-1-l/- Approval of Budget for the Student Election held on 22.09.2023 for Rs. 1,60,000/-

3-1-m/- Approval of Budget for the workshop on VAC paper: भारतीय परम्परा और मानव मूल्य held on 05.10.2023 for Rs. 1,37,500/-

3-1-n/- Approval of Budget for the Freshers Party held on 07.11.2023 for Rs. 2,61,000/-

3-1-o/- Promotion from Assistant Professor to Associate Professor in the Department of Commerce through Selection Committee meeting held on 10.10.2023.

S. No.	Date of Interview	Name of Teacher	Designation and Pay Level	Designation after Promotion and Pay Level	Date of Eligibility
1.	10.10.2023	Dr. Sandeep Vodwal	Assistant Professor Pay Level 12	Associate Professor Pay Level 13A	24.02.2023

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3-1-p/- Promotion from Associate Professor to Professor in the Department of Physics through Selection Committee meeting held on 10.11.2023.

S. No.	Date of Interview	Name of Teacher	Designation and Pay Level	Designation after Promotion and Pay Level	Date of Eligibility
1.	10.11.2023	Dr. Jasmeet Singh	Associate Professor Pay Level 13A	Professor Pay Level 14	07.05.2023

3-1-q/- Receipt of letter No.: Estab(T)/V/001/2023/Comp.Sci/2647 dated 31.10.2023 from the Joint Registrar (Estab. – Teaching), University of Delhi regarding appointment of permanent faculty of the University or its colleges as Guest faculty.

As per the above notification, college appointed following two Assistant Professors on Guest basis who earlier taught on Ad-hoc basis in our college and recently joined on permanent basis in various college of University of Delhi as detailed below:

S. No.	Name of Faculty	Department	Date of Joining
01	Mr. Ankit Kumar	Mathematics	10.11.2023
02	Mr. Prashant Kumar	Electronics	08.11.2023

#### 4. Consideration Items

4-1/- Receipt of letter dated 01.11.2023 from Ms. Maulein Pathak, Assistant Professor, Department of Computer Science (currently on Study leave) for her six monthly Progress Report of Research/ Ph.D was considered and approved.

4-2/- Receipt of letter dated 22.09.2023 from Ms. Meenakshi, Assistant Professor, Department of Physics (currently on Study leave) for her six monthly Progress Report of Research/ Ph.D was considered and approved.

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4-3/- Receipt of letter dated 01.11.2023 from General Manager, Nexgen Manpower Services Pvt. Ltd. regarding revision of minimum wages for providing housekeeping services in college as per revision of minimum wages vide Notification No.:(142)/02/MW/VII/Part file/5206-5224 dated 28.10.2023 w.e.f 01.10.2023 issued by Additional Labour Commissioner, Govt. of NCT of Delhi was placed in the meeting. The Governing Body directed the college to first place this request letter in the Finance Committee of Governing Body for consideration.

4-4/- Receipt of letter dated 09.11.2023 from the Executive Engineer (E), NWED, PWD (GNCTD), ISBT, Kashmere Gate, Delhi regarding Preliminary Estimate of SITC of Audio Video system alongwith Projection System, Stage Lighting & Motorized Curtain System at Keshav Mahavidyalaya of Rs. 81,11,099/- (Rupees Eighty-one Lakh Eleven Thousand Ninety-nine only) was placed in the meeting. The Governing Body directed the college to constitute a Building Committee comprising one teacher from Physics, one from Electronics, one from Computer Science and one person each from Administration and from Laboratories.

4-5/- Receipt of letter dated 09.11.2023 from the Executive Engineer (E), NWED, PWD (GNCTD), ISBT, Kashmere Gate, Delhi regarding Preliminary Estimate of Replacement of outlived G+2 Floors 13 passenger lift installed in college building at Keshav Mahavidyalaya of Rs. 17,74,066/- (Rupees Seventeen Lakh Seventy-Four Thousand Sixty-Six only) was placed in the meeting. The Governing Body directed the college to constitute a Building Committee comprising one teacher from Physics, one from Electronics, one from Computer Science and one person each from Administration and a Laboratory.

4-6/- Receipt of two medical bills submitted late by Dr. Ashish Bansal, Associate Professor, Department of Mathematics for reimbursement was placed in the meeting. The Governing Body unanimously resolved to follow the rules and guidelines issued from University of Delhi in this regard.

4-7/- Matter regarding workload of various departments and the distribution of posts to English and Hindi Department was placed in the meeting. It was informed to the GB Members that the matter of distribution of posts to English and Hindi Department was also recently placed in the Staff Council of the college. It was also brought into the notice of the GB Members that with the introduction of NEP: UGCF 2022-23, the workload of Hindi Department has tremendously increased under AEC in 1<sup>st</sup> Year. However in 2023-24 the workload increased further because Hindi paper was offered for 2<sup>nd</sup> Year students also as per guidelines of University of Delhi.

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On the other hand, the workload of the English Department has drastically reduced. Since July 2022 the workload of English Department is being managed by offering interdisciplinary papers like GE, SEC and VAC to two of its faculty members currently on roll as there is no B.A (H) English in the college. It became difficult to teach Hindi to 2<sup>nd</sup> Year students as there was no other post in Hindi Department whose 2<sup>nd</sup> Post was already given to Computer Science Department in 2017. Therefore one UR Post lying vacant in English Department was temporarily used to teach Hindi to 2<sup>nd</sup> Year students with a guest teacher arrangement.

Considering the situation, it was unanimously resolved that in the largest interest of the students and the college, One Post of UR which is being lying vacant in the Department of English from past two years may be re-assigned to the Department of Hindi.

The meeting ended with a vote of thanks to the Chair.

(Prof. Madhu Pruthi)  
Principal & Member Secretary  
Governing Body

(Prof. Haneet Gandhi)  
Chairperson,  
Governing Body