



केशव महाविद्यालय
(दिल्ली विश्वविद्यालय)
KESHAV MAHAVIDYALAYA
(UNIVERSITY OF DELHI)



संदर्भ सं.

Ref. No.

Ref. No: KMV/F-3/6/2023/

दिनांक

Date

Dated: 25.07.2023

MINUTES

A meeting of the Governing Body of the college was held on Thursday 13.07.2023 at 2:00 pm in committee room of principal office.

The following members attended the meeting:

1	Prof. Haneet Gandhi	Chairperson, Governing Body
2	Prof. Vandana Mishra	Treasurer, Governing Body
3	Prof. Madhu Pruthi	Principal & Member Secretary
4	Dr. Manjari Singh	Teachers Representative on GB
5	Dr. Anjali Thukral	Teachers Representative on GB

The following member did not attend the meeting:

1	Mr. Arun Kumar Sharma	Non-Teaching Representative on GB
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1. The Governing Body resolved that the Minutes of Governing Body meeting held on 31.05.2023 be confirmed.

2. Action Taken Report

The following actions taken as per the approvals/decision taken by the Governing Body in its meeting held on 31.05.2023 were reported and recorded.

Contd... P-2/-



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2-1-a/- In pursuance of the direction received through DHE letter (Ref. no.: DHE-13(7)/Misc/100%/GIA Colleges/2013-14/P.F-I 2989-09 dated 22.05.2023), a purchase Committee of college with the following members constituted vide Notice dated 03.07.2023 :

Dr. Roli Bansal	-	Convenor
Dr. Vandana Arora	-	Member
Dr. Ashish Bansal	-	Member
Dr. Harpreet Bhatia	-	Member
Dr. Mukesh	-	Member
Mr. R.P. Meena - A.O	-	Nominee of Director, Higher Education
Mr. Manish Jain (AAO-HE)	-	Nominee of Director, Higher Education

2-1-b/- In pursuance of the direction received through DHE letter (Ref. no.: DHE-13(7)/Misc/100%/GIA Colleges/2013-14/P.F-I 2989-09 dated 22.05.2023), the following Finance Committee of Governing Body has been extended with the inclusion of Mr. Manish Jain, Asstt. Accounts Officer (AAO – HE).

The composition of revised Finance Committee is as follows:

Prof. Vandana Mishra	-	Chairperson
Prof. Madhu Pruthi	-	Principal
Prof. Arpana Sharma	-	Bursar
Dr. Manjari Singh	-	Member
Dr. Anjali Thukral	-	Member
Mr. Manish Jain	-	Member
Asstt. Accounts Officer (AAO-HE)		

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P-3/-

2-2/- Names of the parents of Ms. Pooja Batra, Lab. Attendant, Department of Computer Science have been added in her service book as dependents.

2-3/ Minimum wages revised to the outsourced housekeeping workers as per the letter dated 04.05.2023 received from Mr. Sanjeev Ranjan, General Manager, M/s NEXGEN Manpower Services Pvt. Ltd. (Amount in Rs.)

Original Tender Rates	Revised rate w.e.f. 01.12.2022 to 31.03.2023	Revised rate w.e.f 01.04.2023
18992.45	19287.75	19744.12

2-4/ Additional qualification of Certificate course in Computer Applications (Session: 30.09.2008 to 02.03.2009) added in service records of Mr. Gajender Pal, Library Attendant.

2-5/ The pending amount of Rs.60,517/- transferred to Dr. Vipin Negi, Associate Professor, Department of Commerce during his study leave/ duty leave period from 01.09.2009 to 05.10.2009 under Erasmus Mundus Program.

2-6/ (i) Advertisement regarding the post of S.O (Accounts) on a contractual basis (that was uploaded on the college website on 04.04.2023) was withdrawn on 06.07.2023

(ii) A Notice, dated 07.07.2023, regarding inviting applications from eligible candidates for one post of Section Officer (on the basis of Deputation or Re-employment after superannuation) purely on a contractual basis was uploaded on the college website and the University of Delhi website on 07.07.2023.

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2-7/- Meeting of Screening Committee constituted as per norms of University of Delhi to consider the MACP cases in respect of Ms. Mr. Shiv Narain, Assistant in the Accounts Section and Ms. Nidhi Sikri, Assistant in the Administration Section was held on 10.07.2023. The committee recommended both the cases for financial upgradation as per rules of University of Delhi.

2-8/ Governing Body resolved to enhance the fee for the college students of the Certificate Courses in French and German language courses as per the details given below.

		Previous fee charged	Revised and Approved fee in meeting
Certificate Course in French and German	College Student	Rs. 5000/-	Rs. 6500/-
	Outside College Student	Rs. 8000/-	Rs. 8000/-

2-9-1/- Letter dated 06.06.2023 was sent to the Dean of Colleges, University of Delhi regarding Teacher-in-Chargeship of NCWEB Centre at Keshav Mahavidyalaya and grant of permission to appoint one permanent non-teaching staff as co-signatory for day to day banking transaction.

2-9-2/- Prof. Vinita Jindal, Professor in the Department of Computer Science has accepted college request to take over as the Teacher-in-Chargeship of NCWEB center of college w.e.f 01.07.2023 (vide letter no.: KMV/F-NCWEB/2023/267 dated 30.06.2023). The same was communicated to the Director, NCWEB, University of Delhi vide letter dated 10.07.2023.

3. Reporting Items

3-1/ The Governing Body accepted following items as per approval granted by Chairperson, Governing Body and Treasurer, Governing Body from time to time for smooth functioning of the college.

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3-1-a/- Appointment of the following teaching staff on Ad-hoc basis upto end of the even semester or till the time regular appointment is made, whichever is earlier, as per norms of the University of Delhi.

S. No.	Name of the Teacher	Department	Date of Joining
1	Ms. Ruchi	Management Studies	26.06.2023
2	Dr. Janson Antony A	Mathematics	26.06.2023
3	Dr. Mohd. Azaj Ansari	Physics	30.06.2023

3-1-b/- Appointment of the following non-teaching staff on contractual basis as per the norms of University of Delhi.

S. No.	Name	w.e.f.	Salary @Rs. P.M.	Designation	Period
1	Ms. Baby (Girls Hostel)	21.06.2023	18000/- + D.A	Lady Attendant	6 Months
2	Mr. Rahul Kumar	26.06.2023	18000/- + D.A	Lab. Attendant	6 Months
3.	Mr. Arvind Kumar	06.07.2023	35400/- + D.A	Senior Technical Assistant	6 Months

3-1-c/- Grant of interest to GPF Subscriber @ 5.426 % for the year 2022-2023 on subscription of G.P.F on 31.03.2023 as per recommendation of PF Committee.

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3-1-d/- Promotion of the following teachers as per the details mentioned below:

Teachers promoted from Associate Professor (Academic Level 13A) to Professor (Academic Level 14) under CAS 2018:

S. No.	Name	Department	Date of Promotion
1	Prof. Vipin Negi	Commerce	01.09.2022
2	Prof. Arpana Sharma	Mathematics	19.12.2022

3-1-e/- Grant of MACP to the following Non-Teaching employees:

S. No.	Name	Department	Date of Grant of Second MACP
1	Ms. Nidhi Sikri, Assistant	Administration	10.04.2023
2	Mr. Shiv Narain, Assistant	Accounts	03.02.2023

3-2/- The Governing Body accepted following reporting items by the Principal for smooth functioning of the college.

3-2-a/ Payment of College Property Tax of Rs. 21,99,302/- for the current financial year 2023-24 in receipt of a letter dated 23.06.2023 from the AA&C/CO-7, Municipal Corporation of Delhi.

3-2-b/- Receipt of letter No.: DHE-10(22)/Minor Work/Major Work/KM/2019/3632-51 dated 28.03.2023 from the Asstt. Director (Plg/Stats), DHE regarding sanction of Rs. 48,73,951/- in r/o ARMO various electrical and mechanical services at Keshav Mahavidyalaya.

3-2-c-(i)/- Receipt of a mail on 27.06.2023 from College Branch – II, regarding letter No.: S-52/MOE-33/2023/SSW-II[76345] dated 20.06.2023 addressed to The Vice-Chancellor, University of Delhi, forwarding the representation of Sh. Shiv Narain, Assistant, Keshav Mahavidyalaya, H 4-5 Zone, Pitampura, Delhi – 110034 regarding harassment and discrimination by caste basis.

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3-2-c-(ii)/- Reply to the above letter No.: S-52/MOE-33/2023/SSW-II[76345] dated 20.06.2023 was sent by the Principal to the Hon'ble Vice-Chancellor Sir on 30.06.2023.

4. Consideration Items

4-1/- The Chairperson, Governing Body read out the Report of extended Sub-Committee (formed in an emergent GB meeting held on 29.04.2023 to look into and resolve the matters related to the Non-Teaching Staff). The report was accepted by the house.

4-2/ Revision of rates of security services as per the request received from Forza1 Management Services Private Limited vide letter No.: Forza1/Keshav/2023-24/01 dated 10.06.2023 was deferred for the next meeting due to extreme bad weather, flood like situation in whole Delhi and guidelines issued by the Delhi Disaster Management Authority for closure of all schools and colleges of Delhi from 14th to 16th July, 2023.

4-3-1/- Receipt of Notification dated 07.07.2023 bearing no.: Acad.I/UG and PG Fee/2023-24/344 regarding revision of fee for the students taking admission in University/ Colleges with effect from Academic Session 2023-24.

4-3-2/ Receipt of Minutes dated 11.07.2023 of the Finance Committee of the GB regarding proposed UG Fee for Academic Year 2023-24. The Governing Body resolved that the Minutes of Finance Committee of GB regarding UG fee for the Academic Year 2023-24 be accepted, confirmed and implemented.

Sd/-

(Prof. Madhu Pruthi)
Principal & Member Secretary
Governing Body

Sd/-

(Prof. Haneet Gandhi)
Chairperson,
Governing Body