

# Self appraisal report Of Public Authority By Auditor

Year(2020-21)

Year:\*

2020-2021

Search

Sr. No	Details of disclosure	Total Marks	Selected Category by PA	Marks Obtained by PA	Remarks by PA	Auditor Category	Auditor Marks	Auditor Remarks/URL
<b>1.1</b>	<b>Particulars of its organisation, functions and duties[Section 4(1)(b)(i)]</b>							
1.1.1	Name and address of the Organization	1.28	Fully Met	1.28	<a href="http://keshav.du.ac.in/">http://keshav.du.ac.in/</a> <a href="http://keshav.du.ac.in/uploads/rti/Manual%201.pdf">http://keshav.du.ac.in/uploads/rti/Manual%201.pdf</a>	Not Met	0	The URL link is not opening
1.1.2	Head of the organization	1.28	Fully Met	1.28	<a href="http://keshav.du.ac.in/thecollege/principals_desk">http://keshav.du.ac.in/thecollege/principals_desk</a>	Fully Met	1.28	ok
1.1.3	Vision, Mission and Key objectives	1.28	Fully Met	1.28	<a href="http://keshav.du.ac.in/uploads/rti/Manual%201.pdf">http://keshav.du.ac.in/uploads/rti/Manual%201.pdf</a> <a href="http://keshav.du.ac.in/thecollege/vision&amp;mission">http://keshav.du.ac.in/thecollege/vision&amp;mission</a>	Fully Met	1.28	ok
1.1.4	Function and duties	1.28	Fully Met	1.28	<a href="http://keshav.du.ac.in/uploads/rti/Manual%201.pdf">http://keshav.du.ac.in/uploads/rti/Manual%201.pdf</a>	Fully Met	1.28	ok
1.1.5	Organization Chart	1.28	Fully Met	1.28	<a href="http://keshav.du.ac.in/uploads/rti/Manual%201.pdf">http://keshav.du.ac.in/uploads/rti/Manual%201.pdf</a>	Fully Met	1.28	ok

1.1.6	Any other details-the genesis, inception, formation of the department and the HoDs from time to time as well as the committees/ Commissions constituted from time to time have been dealt	1.28	Fully Met	1.28	<a href="http://keshav.du.ac.in/thecollege/history">http://keshav.du.ac.in/thecollege/history</a> <a href="http://keshav.du.ac.in/academics/departments">http://keshav.du.ac.in/academics/departments</a> <a href="http://keshav.du.ac.in/usefullinks/committees/anti_ragging">http://keshav.du.ac.in/usefullinks/committees/anti_ragging</a> <a href="http://keshav.du.ac.in/usefullinks/committees/staff_council">http://keshav.du.ac.in/usefullinks/committees/staff_council</a> <a href="http://keshav.du.ac.in/usefullinks/committees/other">http://keshav.du.ac.in/usefullinks/committees/other</a> <a href="http://keshav.du.ac.in/usefullinks/nodal_officers">http://keshav.du.ac.in/usefullinks/nodal_officers</a> <a href="http://keshav.du.ac.in/discipline/disciplinary_committees">http://keshav.du.ac.in/discipline/disciplinary_committees</a>	Fully Met	1.28	ok
<b>1.2</b>	<b>Power and duties of its officers and employees[Section 4(1) (b)(ii)]</b>							
1.2.1	Powers and duties of officers (administrative, financial and judicial)	1.54	Fully Met	1.54	<a href="http://keshav.du.ac.in/uploads/rti/Manual%202.pdf">http://keshav.du.ac.in/uploads/rti/Manual%202.pdf</a>	Fully Met	1.54	ok
1.2.2	Power and duties of other employees	1.54	Fully Met	1.54	<a href="http://keshav.du.ac.in/uploads/rti/Manual%202.pdf">http://keshav.du.ac.in/uploads/rti/Manual%202.pdf</a>	Fully Met	1.54	ok
1.2.3	Rules/ orders under which powers and duty are derived and	1.54	Fully Met	1.54	<a href="http://keshav.du.ac.in/uploads/rti/Manual%202.pdf">http://keshav.du.ac.in/uploads/rti/Manual%202.pdf</a> <a href="http://keshav.du.ac.in/uploads/rti/Manual%205.pdf">http://keshav.du.ac.in/uploads/rti/Manual%205.pdf</a>	Fully Met	1.54	ok
1.2.4	Exercised	1.54	Fully Met	1.54	<a href="http://keshav.du.ac.in/uploads/rti/Manual%202.pdf">http://keshav.du.ac.in/uploads/rti/Manual%202.pdf</a> <a href="http://keshav.du.ac.in/uploads/rti/Manual%205.pdf">http://keshav.du.ac.in/uploads/rti/Manual%205.pdf</a>	Fully Met	1.54	ok
1.2.5	Work allocation	1.54	Fully Met	1.54	<a href="http://keshav.du.ac.in/uploads/rti/Manual%202.pdf">http://keshav.du.ac.in/uploads/rti/Manual%202.pdf</a> <a href="http://keshav.du.ac.in/uploads/rti/Manual%205.pdf">http://keshav.du.ac.in/uploads/rti/Manual%205.pdf</a>	Fully Met	1.54	ok

<b>1.3</b>	<b>Procedure followed in decision making process [Section 4(1)(b)(iii)]</b>							
1.3.1	Process of decision making Identify key decision making points	1.54	Fully Met	1.54	<a href="http://keshav.du.ac.in/uploads/rti/Manual%203.pdf">http://keshav.du.ac.in/uploads/rti/Manual%203.pdf</a>	Fully Met	1.54	ok
1.3.2	Final decision making authority	1.54	Fully Met	1.54	<a href="http://keshav.du.ac.in/uploads/rti/Manual%203.pdf">http://keshav.du.ac.in/uploads/rti/Manual%203.pdf</a>	Fully Met	1.54	ok
1.3.3	Related provisions, acts, rules etc.	1.54	Fully Met	1.54	<a href="http://keshav.du.ac.in/uploads/rti/Manual%205.pdf">http://keshav.du.ac.in/uploads/rti/Manual%205.pdf</a>	Not Met	0	The URL link is not opening
1.3.4	Time limit for taking a decisions, if any	1.54	Not Met	0		Not Met	0	ok
1.3.5	Channel of supervision and accountability	1.54	Fully Met	1.54	<a href="http://keshav.du.ac.in/uploads/rti/Manual%202.pdf">http://keshav.du.ac.in/uploads/rti/Manual%202.pdf</a>	Fully Met	1.54	OK
<b>1.4</b>	<b>Norms for discharge of functions[Section 4(1)(b)(iv)]</b>							
1.4.1	Nature of functions/ services offered	1.54	Fully Met	1.54	<a href="http://keshav.du.ac.in/academics/courses">http://keshav.du.ac.in/academics/courses</a> <a href="http://keshav.du.ac.in/girls_hostel/admission">http://keshav.du.ac.in/girls_hostel/admission</a>	Fully Met	1.54	ok
1.4.2	Norms/ standards for functions/ service delivery	1.54	Fully Met	1.54	<a href="http://keshav.du.ac.in/uploads/rti/Manual%204.pdf">http://keshav.du.ac.in/uploads/rti/Manual%204.pdf</a> <a href="http://keshav.du.ac.in/uploads/downloads/Prospectus2019-2020.pdf">http://keshav.du.ac.in/uploads/downloads/Prospectus2019-2020.pdf</a> <a href="http://keshav.du.ac.in/uploads/downloads/GirlsHostelProspectus2019_20.pdf">http://keshav.du.ac.in/uploads/downloads/GirlsHostelProspectus2019_20.pdf</a>	Fully Met	1.54	ok

1.4.3	Process by which these services can be accessed	1.54	Fully Met	1.54	<a href="http://keshav.du.ac.in/admissions/admission_process">http://keshav.du.ac.in/admissions/admission_process</a> <a href="http://keshav.du.ac.in/admissions/admission_guidelines">http://keshav.du.ac.in/admissions/admission_guidelines</a> <a href="http://keshav.du.ac.in/girls_hostel/admission">http://keshav.du.ac.in/girls_hostel/admission</a>	Fully Met	1.54	ok
1.4.4	Time-limit for achieving the targets	1.54	Fully Met	1.54	<a href="http://keshav.du.ac.in/uploads/downloads/Prospectus2019-2020.pdf">http://keshav.du.ac.in/uploads/downloads/Prospectus2019-2020.pdf</a> <a href="http://keshav.du.ac.in/uploads/downloads/GirlsHostelProspectus2019_20.pdf">http://keshav.du.ac.in/uploads/downloads/GirlsHostelProspectus2019_20.pdf</a>	Fully Met	1.54	ok
1.4.5	Process of redress of grievances	1.54	Fully Met	1.54	<a href="http://app.du.ac.in/sgr/index.php/form/create">http://app.du.ac.in/sgr/index.php/form/create</a> <a href="http://keshav.du.ac.in/admissions/important_committees">http://keshav.du.ac.in/admissions/important_committees</a> <a href="http://keshav.du.ac.in/usefullinks/committees/other">http://keshav.du.ac.in/usefullinks/committees/other</a>	Fully Met	1.54	ok
<b>1.5</b>	<b>Rules, regulations, instructions manual and records for discharging functions[Section 4(1)(b)(v)]</b>							
1.5.1	Title and nature of the record/manual/instruction.	1.92	Fully Met	1.92	<a href="http://keshav.du.ac.in/uploads/downloads/Prospectus2019-2020.pdf">http://keshav.du.ac.in/uploads/downloads/Prospectus2019-2020.pdf</a> <a href="http://keshav.du.ac.in/uploads/downloads/GirlsHostelProspectus2019_20.pdf">http://keshav.du.ac.in/uploads/downloads/GirlsHostelProspectus2019_20.pdf</a> <a href="http://keshav.du.ac.in/uploads/downloads/e-Annual_Report.pdf">http://keshav.du.ac.in/uploads/downloads/e-Annual_Report.pdf</a> <a href="http://keshav.du.ac.in/discipline/university_ordinances">http://keshav.du.ac.in/discipline/university_ordinances</a> <a href="http://keshav.du.ac.in/uploads/rti/Manual%205.pdf">http://keshav.du.ac.in/uploads/rti/Manual%205.pdf</a>	Fully Met	1.92	ok
1.5.2	List of Rules, regulations, instructions manuals and records.	1.92	Fully Met	1.92	<a href="http://keshav.du.ac.in/uploads/rti/Manual%205.pdf">http://keshav.du.ac.in/uploads/rti/Manual%205.pdf</a>	Fully Met	1.92	OK
1.5.3	Acts/ Rules manuals etc.	1.92	Fully Met	1.92	<a href="http://keshav.du.ac.in/uploads/rti/Manual%205.pdf">http://keshav.du.ac.in/uploads/rti/Manual%205.pdf</a>	Fully Met	1.92	OK
1.5.4	Transfer policy and transfer orders	0	Not Applicable	0		Not Applicable	0	ok
<b>1.6</b>	<b>Categories of documents held by the authority under its control[Section 4(1)(b) (vi)]</b>							

1.6.1	Categories of documents	3.85	Fully Met	3.85	<a href="http://keshav.du.ac.in/uploads/rti/Manual%206.pdf">http://keshav.du.ac.in/uploads/rti/Manual%206.pdf</a>	Fully Met	3.85	ok
1.6.2	Custodian of documents/categories	3.85	Fully Met	3.85	<a href="http://keshav.du.ac.in/uploads/rti/Manual%206.pdf">http://keshav.du.ac.in/uploads/rti/Manual%206.pdf</a>	Fully Met	3.85	ok
<b>1.7</b>	<b>Boards, Councils, Committees and other Bodies constituted as part of the Public Authority [Section 4(1)(b)(viii)]</b>							
1.7.1	Name of Boards, Council, Committee etc.	0.96	Fully Met	0.96	<a href="http://keshav.du.ac.in/thecollege/governing_body">http://keshav.du.ac.in/thecollege/governing_body</a> <a href="http://keshav.du.ac.in/usefullinks/committees/anti_ragging">http://keshav.du.ac.in/usefullinks/committees/anti_ragging</a> <a href="http://keshav.du.ac.in/usefullinks/committees/staff_council">http://keshav.du.ac.in/usefullinks/committees/staff_council</a> <a href="http://keshav.du.ac.in/usefullinks/committees/other">http://keshav.du.ac.in/usefullinks/committees/other</a> <a href="http://keshav.du.ac.in/uploads/rti/Manual%208.pdf">http://keshav.du.ac.in/uploads/rti/Manual%208.pdf</a>	Fully Met	0.96	ok
1.7.2	Composition	0.96	Fully Met	0.96	<a href="http://keshav.du.ac.in/usefullinks/committees/staff_council">http://keshav.du.ac.in/usefullinks/committees/staff_council</a> <a href="http://keshav.du.ac.in/usefullinks/committees/anti_ragging">http://keshav.du.ac.in/usefullinks/committees/anti_ragging</a> <a href="http://keshav.du.ac.in/usefullinks/committees/other">http://keshav.du.ac.in/usefullinks/committees/other</a>	Fully Met	0.96	ok
1.7.3	Dates from which constituted	0	Not Applicable	0		Not Applicable	0	ok
1.7.4	Term/ Tenure	0	Not Applicable	0		Not Applicable	0	ok
1.7.5	Powers and functions	0.96	Fully Met	0.96	<a href="http://keshav.du.ac.in/uploads/rti/Manual%202.pdf">http://keshav.du.ac.in/uploads/rti/Manual%202.pdf</a> <a href="http://du.ac.in/du/uploads/Rules_Policies_Ordinances/Acts/pages/act-iii.pdf">http://du.ac.in/du/uploads/Rules_Policies_Ordinances/Acts/pages/act-iii.pdf</a>	Fully Met	0.96	ok
1.7.6	Whether their meetings are open to the public?	0	Not Applicable	0		Not Applicable	0	ok
1.7.7	Whether the minutes of the meetings are open to the public?	0.96	Partially Met	0.48	<a href="http://keshav.du.ac.in/thecollege/governing_body">http://keshav.du.ac.in/thecollege/governing_body</a>	Partially Met	0.48	Minutes of governing body is only available

1.7.8	Place where the minutes if open to the public are available?	0.96	Partially Met	0.48	<a href="http://keshav.du.ac.in/thecollege/governing_body">http://keshav.du.ac.in/thecollege/governing_body</a>	Partially Met	0.48	Minutes of governing body is only available
<b>1.8</b>	<b>Directory of officers and employees[Section 4(1) (b) (ix)]</b>							
1.8.1	Name and designation	3.85	Fully Met	3.85	<a href="http://keshav.du.ac.in/uploads/rti/Manual%209.pdf">http://keshav.du.ac.in/uploads/rti/Manual%209.pdf</a>	Fully Met	3.85	OK
1.8.2	Telephone , fax and email ID	3.85	Fully Met	3.85	<a href="http://keshav.du.ac.in/uploads/rti/Manual%209.pdf">http://keshav.du.ac.in/uploads/rti/Manual%209.pdf</a>	Fully Met	3.85	OK
<b>1.9</b>	<b>Monthly Remuneration received by officers &amp; employees including system of compensation[Section 4(1) (b) (x)]</b>							
1.9.1	List of employees with Gross monthly remuneration	3.85	Fully Met	3.85	<a href="http://keshav.du.ac.in/uploads/rti/Manual%2010.pdf">http://keshav.du.ac.in/uploads/rti/Manual%2010.pdf</a>	Fully Met	3.85	ok
1.9.2	System of compensation as provided in its regulations	0	Not Applicable	0		Not Applicable	0	ok
<b>1.10</b>	<b>Name, designation and other particulars of public information officers[Section 4(1) (b) (xvi)]</b>							
1.10.1	Name and designation of the public information officer (PIO), Assistant Public Information officer (APIO) & Appellate Authority	3.85	Fully Met	3.85	<a href="http://keshav.du.ac.in/uploads/rti/Manual%2016.pdf">http://keshav.du.ac.in/uploads/rti/Manual%2016.pdf</a>	Fully Met	3.85	ok

1.10.2	Address, telephone numbers and email ID of each designated official.	3.85	Fully Met	3.85	<a href="http://keshav.du.ac.in/uploads/rti/Manual%2016.pdf">http://keshav.du.ac.in/uploads/rti/Manual%2016.pdf</a>	Fully Met	3.85	OK
<b>1.11</b>	<b>No. Of employees against whom Disciplinary action has been proposed/ taken(Section 4(2))</b>							
1.11.1	No. of employees against whom disciplinary action has been (i) Pending for Minor penalty or major penalty proceedings	0	Not Applicable	0		Not Applicable	0	ok
1.11.2	(ii) Finalised for Minor penalty or major penalty proceedings	0	Not Applicable	0		Not Applicable	0	ok
<b>1.12</b>	<b>Programmes to advance understanding of RTI(Section 26)</b>							
1.12.1	Educational programmes	0	Not Applicable	0		Not Applicable	0	ok
1.12.2	Efforts to encourage public authority to participate in these programmes	0	Not Applicable	0		Not Applicable	0	ok

1.12.3	Training of CPIO/APIO	1.92	Fully Met	1.92	APIO and PIO attend. Various trainings from time to time	Not Met	0	No URL link provided
1.12.4	Update & publish guidelines on RTI by the Public Authorities concerned	1.92	Fully Met	1.92	<a href="http://keshav.du.ac.in/usefullinks/rti">http://keshav.du.ac.in/usefullinks/rti</a>	Fully Met	1.92	ok
<b>1.13</b>	<b>Transfer policy and transfer orders[F No. 1/6/2011- IR dt. 15.4.2013]</b>							
1.13.1	Transfer Policy And Transfer Orders[F No. 1/6/2011- IR Dt. 15.4.2013]	0	Not Applicable	0		Not Applicable	0	ok
<b>Total</b>		<b>72</b>		<b>70</b>		<b>72</b>	<b>65</b>	

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