



KESHAV MAHAVIDYALAYA
(UNIVERSITY OF DELHI)
H-4-5 ZONE, PITAM PURA, DELHI-34

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MINUTES

A meeting of the Staff Council was held on 30/4/09 at 12:30 PM in the Staff Room. The Principal presided over the meeting.

1. The minutes of the meetings held on 17/12/08 and 06/3/09 were passed.
2. The Principal informed that he had got the area earmarked for Staff Parking. Different parking stickers would be used to differentiate between student and Staff cars.
3. It was decided that teachers would get their individual question papers typed and zeroxed for Home Examinations. These would be submitted to the respective Teacher in Charges who would then hand it over to the Home Examination Committees. The Home Examination Committee would be responsible for collecting papers and zeroxing them from Guest faculty. Teachers would be permitted to Zerox papers from outside and would be reimbursed for the same. Alternatively teachers could also submit to Home Examination for an advance which the committee would get sanctioned.
4. Since the following committees were constituted only last year it was decided, would continue for the academic session 2009-2010 also.

1. Central Admission Committee
2. Sports Committee
3. Time table Committee
4. Library Committee

5. House Examination Committee
6. Cultural Committee
7. Festival Committee
8. Garden Committee
9. Student-Aid Fund Committee

Convenors

- Dr. Kanupriya Goswami
Dr. Vinod Sharma
Dr. Arpana Sharma
(Member are decided by the respective Department)
Dr. Priti Sehgal
Ms. Rajni Mendiratta
Dr. Rubina Mittal
Ms. Shalini Kumar
Dr. Vipin Negi

Convenors were decided for the following three committees. The Principal in consultation with the convenors would incorporate members for the committees.

1. Proctorial Committee
2. Academic Affairs Committee
3. Magazine Committee

Convenors

- Dr. Jagneet Kaur
Ms. Anju Arora
Ms. Richa Sharma
Member- Ms. Dimpi Mahanta
Mr. Himanshu Shankar Trivedi

A maintenance committee was constituted.

Dr. V.K. Verma Convenor
Dr. Vipin Negi
Ms. Manjari Singh
Dr. Priti Sehgal
Ms. Roli Bansal

6. (a) Under any other matter a member suggested that the Annual function must be a regular feature. The committee for Academic Affairs was assigned to organize the same.
- (b) The house was informed that one PH position was to be filled. It was unanimously decided that it would be filled either from the department of Commerce or from the department of Computer Science; incumbent on the college Governing Body's decision.
- (c) The Principal thanked the outgoing Teacher in Charges of the various departments and formally welcomed the new Teacher in Charges.
- (d) The Principal put on record his appreciation of the outgoing Staff Secretary for her efforts and support for the smooth conduct of the staff council.

The meeting ended with a vote of thanks to the chair.

Staff Secretary


(Dr. Priti Sehgal)
(Secretary Staff Council)


Principal