



**KESHAV MAHAVIDYALAYA
(UNIVERSITY OF DELHI)
H-4-5 ZONE, PITAM PURA, DELHI-34**

E-mail: admin@keshavmv.org

Phone: 27018805 Telefax: 27018806

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Minutes of the Staff Council Meeting

A meeting of the staff council was held on Thursday the 27th of September 2007 in the staff room at 1:00p.m. The Principal presided over the meeting.

1. Minutes of the Staff council meeting held on 30.4.07 were confirmed.
2. The Principal read the list of the Staff Council committees which he had completed in consultation with the respective convenors.
3. He informed the council of the visit of inspection committees for sanctioning of new courses during the vacations. Convenor of the committee for suggesting new courses, Dr. Kanupriya Goswami, was told to take up on priority basis formulation of further suggestions. Courses like B.A Maths Hons., B.Sc Physics Hons., B.A Psychology Hons., Bachelor of Business Studies have already been granted to the college on shifting to the new building. The college had requested the university for courses in Biomedical Science and Media Studies. The report for the former course was placed before the committee constituted by the Executive council, but it was decided that it might be given to the college next year. It was also suggested that non laboratory courses like B.A English (H) and B.A Economics(H) may be introduced in the college and that the college should make efforts to get the approval of the university for the purpose. An extra section for B.Com (H) course has already been added.
4. The Principal informed that a number of teaching positions in various departments had been advertised and that the formation of the Governing Body was awaited.
5. The council reviewed the academic progress of the various courses during the first term of the academic year 2007-08. To facilitate and co-ordinate the extra curricular activities for the BBS course it was decided that a day, possibly Wednesday, may be demarcated. Ms. Anita Mehndiratta was asked to look into the matter.
6. Keeping in mind the inconvenience caused to students regarding library cards it was decided that temporary cards may be issued to students for such a time till permanent cards were processed. It was also suggested that next year onwards, information regarding membership rules for library and the application form should be a part of the prospectus itself. Membership forms may also be put in the office alongside admission form to streamline the process.

7. The Council was informed that 40 computer systems which were received for the commerce computer labs and the science computer labs will be installed and operable by 16th of October 2007 & that the incharges for these will be Ms. Shalini Kumar and Dr. Kanupriya Goswami respectively. Three UPS systems would also be employed for backup in the Psychology lab.
8. The Home Examination committee Convenor Ms. Anjali Thukral apprized the members of the semester Home exams which would be conducted from 15.10.07 – 19.10.07. She also informed that for this duration certain classes would be shifted to other rooms:

	From		To
B.Com (H) II	308	-	317
B.Com(H) III	310	-	320
APS I	311	-	319
B.Sc. MS(H) II	312	-	318

The control room for the examination would be Room No. 315.

9. Under any other suggestions Dr. Kanupriya Goswami pointed out that correspondence from the University contained the college initials as KPM instead of KMV. It was decided that the college will write to the concerned authority.

On the request of various members it was decided to make the library photocopy available to students for personal work on payment basis from 3 pm – 5 pm on working days.

10. Ms. Richa Sharma, Convenor cultural committee invited all members for the SPICMACAY events to be held in the college.
11. The meeting ended with a vote of thanks to the chair proposed by the council secretary Ms. Manjari Singh.

Manjari Singh

Ms. Manjari Singh
(Secretary Staff Council)

K.P. Chinda
Dr. K.P.Chinda
(Chairperson)