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**KESHAV MAHAVIDYALAYA
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Minutes of the Staff Council Meeting

Dated :22.12.2007

A meeting of the Staff Council was held on 22nd of December 2007 in the staff room at 12:30 p.m. The Principal presided over the meeting.

1. The minutes of the staff council meeting held on 27.9.2007 were tabled. Referring to point 6 of the minutes the librarian suggested that in the beginning of the session, temporary cards may be prepared for only those students who would approach the library with their fee slips. This would avoid wastage of library time and material. The suggestion was accepted by the Council. The minutes were confirmed and approved.
2. (i) Reporting on the action taken in the previous decisions of the Council, The Principal informed that he had written to the concerned University authorities regarding the change of college initials to KMV instead of KPM. He was hopeful of the change reflecting in the next university examination communication.
(ii) He also told the Council that an Executive Council meeting of the university was due on 27th of December where members of the Governing Body would be approved and therefore by January the college could expect its governing body in place which would take care of the conduct of interviews for all vacant positions.
(iii) It was also reported that the commerce and science computer labs had been inaugurated by the Pro Vice Chancellor on 20.12.2007. Both the labs were fully internet connected and available for use of students as well as teachers.
The B.Sc Applied Sciences students would continue their classes in the previous labs and these labs set up in Room no. 303 would be available for students of BBS, B.Com(H), Maths(H), B.Sc.Physics(H) and B.A Psychology(H). The BA Psychology(H) would also get 4 more computers for their lab.

The Council was told that the Governing Body of the college had approved the appointment of 4 to 5 people to work as staff for the Commerce, Science and Psychology labs.

3. Dr. Kanupriya Goswami proposed that some reward system should be put in place for meritorious students. It was suggested that probably such students would be allowed to issue 2 to 3 circulatory books for an entire year and a separate register would be maintained for it by the library. It was decided that the student Aid Fund committee would decide the eligibility criterion and the modalities.

4. It was decided that to facilitate academic progress in various academic terms, the departments would internally co-ordinate and their representatives communicate the progress to the council. This would also smoothen breaks, if any, in the curriculum allotted to the ad-hoc staff. The Principal reiterated that at least 60-70% of the course should be completed by the second term. He emphasized that special attention be given to the first year courses so that they are put on the right course from inception itself.
5. The House examination convener informed that the internal exams for annual courses would be conducted from 8th to the 15th of January 2008, with the exception of Maths(H) I year who would have one exam on the 17th of January 2008. The exams would be held on the top floor with room 315 as the control room. The duties to teaching staff were allotted keeping in mind the total number of duties for all internal examinations semester/annual, for as equitable a distribution of duties as possible. It was also reiterated that even for the Annual university exams a comprehensive view would be taken of duties given in the semester/annual university exams and distribution of duties would be equitable.
6. It was informed that tentatively 31st Jan to 1st Feb 2008 were the proposed dates for the annual cultural festival. Dr. Rubina Mittal Convenor cultural committee would decide her team in January 2008.
7. Under any other matter, Ms. Shalini Kumar, teacher representative on the Governing Body informed that the Governing Body had met that day and that the interim chairperson of the truncated Governing Body Prof. Rajeeva Verma thanked Dr. Chinda for his leadership and efforts as the founder Principal, in making Keshav Mahavidalaya a premier institution. Ms. Manjari Singh Secretary Staff Council proposed a standing ovation to Dr. Chinda in recognition of his contributions to the institution. The entire council gave a resounding ovation and the Principal shared a few words of wisdom and advice and encouraged the members to continue their principled stance in all spheres of work.
8. The meeting ended with a vote of thanks to the chair proposed by the Council Secretary Ms. Manjari Singh.

Manjari Singh

Manjari Singh
Secretary Staff Council

Dr. A.K. Arora
20/3/08

Dr. A.K. Arora
(Chairperson)

Copy for information to:-

1. Dr. Rubina Mittal
2. Ms. Shalini Kumar
3. Dr. Kanupriya Goswami
4. Dr. Ritu Sethi
5. T.I.C., Department of Mathematics
6. T.I.C., Department of Commerce
7. T.I.C., Department of Computer Science
8. T.I.C., Department of Psychology
9. T.I.C., Department of Physics & Electronics
10. T.I.C., Department of English
11. Office Copy